



SCENIC ARTISTS & PROP MAKERS

Of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada

CALL-IN PROCEDURE

The Business Agent for I.A.T.S.E. Local 828 is **Katherine Lilley**.

The Call Steward for Local 828 is **Paula Engstrom**. Paula is the one you call with your work availability.

For Paint or Props Call: Paula Engstrom at 416-438-3388 ext. 2

If you reach voice mail, please leave a message including the following information:

- Your first and last name
 - Your contact number
 - Your availability details
 - If you are calling for props or paint or both
-
- Please note that you need only call **once every two weeks** with your availability for work, unless your work status should change.
 - After a period of **30 days**, your name will be removed from the available-to-work list.

Member and non-member workers are called on a first come, first serve basis. Please be aware that, as a non-member, you will be called for work after all currently available members of Local 828 have been contacted.

There is no guarantee of work.

Having accepted a call for work, you are expected to arrive on time equipped with the **required tools** and ready to work.

Note: Depending on which shop you work at, a total of 4% - 7% of your gross earnings will be deducted from your wages as non-member working dues.

RSP money may also be deducted from your paycheques.



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REQUIRED TOOLS LIST

Scenic Art

- CSA approved boots or shoes
- Scale ruler
- Tape measure
- ‘OLFA’ knife (or equivalent)
- Charcoal
- Box of white or coloured chalk
- Chalk line
- 3” scraper
- Paint can opener
- Brushes – one of each of the following – 4”, 3”, 2” (flat or sash)
- Assortment of smaller brushes ranging from ¼” to 1” (three to four in total)
- Safety Glasses and Ear Protection

Prop Builders and Buyers

- CSA approved boots or shoes
- Scale ruler
- Steel tape measure (16 feet or 25 feet)
- ‘OLFA’ knife (or equivalent)
- Safety glasses
- Pencil and eraser
- Note pad
- Scissors
- Safety Glasses and Ear Protection

BE AWARE THAT SOME SHOPS REQUIRE LONG PANTS TO BE WORN.



IATSE LOCAL 828
Self-Assessment Form



PROPERTIES

NAME: _____ DATE: _____

ADDRESS: _____

_____ E-MAIL: _____

TELEPHONE: _____ FAX: _____

This is a self-assessment form. It is intended to provide the panel with a clear idea of the kinds of work for which you are best suited, and your areas of particular expertise. Your resume will be referred to for details.

Please provide the following information:

- ~ Number of years working in props (theatre) _____
- ~ Number of years working in props (film) _____
- ~ Number of years working in other areas of theatre, film, etc. (i.e: paint, carpentry, etc.) _____
- ~ Details of formal training (i.e: school name, number of years enrolled) _____
- _____

Do you have WHMIS or FALL ARREST training? Do you have any other health and safety or first aid training?

~ Please indicate your assessment of your skill level for the following kinds of work. If you have no experience in an area, please leave that section blank. ~

	APPRENTICE	INTERMEDIATE	ADVANCED
Assembly materials: piano wire			
Computer Skills: Paper props corel draw, illustrator, AutoCAD, etc... please list			
Electrical wiring			
Prop decoration			
Mechanical / breakaway props			
Mould making materials: plaster			

NAME: _____

DATE: _____

PROPERTIES - Self-Assessment - Pg. 2

	APPRENTICE	INTERMEDIATE	ADVANCED
Mould making materials: silicone latex, urethane			
Mould making materials: fibreglass, epoxies, resins			
Mould making: 2 part moulds			
Mould making: large scale items			
Mould making: small scale items			
Metalwork: arc welding, mig, tig			
Metalwork: brazing/soldering/silver solder			
Metalwork: sculpting			
Painting: faux finishes, breakdown			
Painting: product knowledge			
Painting: reproduction of artworks			
Plastics: sheet/tube			
Plastics: vacuform mould preparation			
Plastics: welding/heat forming			
Project estimating: labour			
Project estimating: materials			
Sculpting: additive clay, plasticine, wax, etc... please list			
Sculpting: subtractive urethane foam, styrofoam, etc... please list			
Sculpting: upholstery foam, sports foam, ethafoam			
Soft Props: draping / swagging			
Soft Props: fabric dyeing			
Soft Props: decoration			
Soft Props: fabric / materials knowledge			
Soft Props: hand sewing			
Soft props: pattern making			
Soft props: use of industrial equipment			
Upholstery: foam core covering			
Upholstery: pattern making			
Upholstery: webbing / spring tying			
Woodworking: basic carpentry / use of machinery			

NAME: _____

DATE: _____

PROPERTIES - Self-Assessment - Pg. 3

Woodworking: joinery			
Woodworking: advanced carpentry / furniture building			

Do you have any special skills which are not listed here? Please list years of experience and training.

~ Areas you indicate as advanced may be subject to further questions and discussion at your interview to determine the extent and details of your experience. Any references or photo documentation you can provide would be helpful.~

Can you read scaled drawings? _____

How much experience do you have discerning the needs of the designer? _____

How much experience do you have in costing the props portion of a production or an installation? _____

How much fitting of actor-worn props have you done? _____

Is there a specific area in which you would like to develop your skills further or gain more experience? _____

Have you a favourite area of work? _____

Is there work you really dislike doing? _____

Are there chemicals you need to avoid, or cannot work with, for health reasons? Please list.

NAME: _____

DATE: _____

PROPERTIES - Self-Assessment - Pg. 4

TOOL LIST

Please check off every tool you have used in the past.

HAND TOOLS

Carving Knives
Glue gun
Hammer
Paint Brushes
Pliers
Rasps
Scale ruler
Screwdriver
Side cutters
Staple gun
Sureforms
Tin snips

POWERED HAND TOOLS

Compressed air tools
Dremel tool
Drill
Jig saw
Propane torch
Reciprocating saw
Router
Sander
Skill saw

POWER TOOLS

Band saw
Chop saw
Drill Press
Lathe
Radial arm saw
Table saw

Oxyacetylene welding
Arc welding: MIG
TIG